

As a matter of proper business decorum, the Board of Directors respectfully request that all cell phones be turned off or placed on vibrate. To prevent any potential distraction of the proceeding, we request that side conversations be taken outside the meeting room.

AGENDA
REGULAR BOARD MEETING
THREE VALLEYS MUNICIPAL WATER DISTRICT
1021 E. MIRAMAR AVENUE, CLAREMONT, CA 91711

Wednesday, December 18, 2019
8:00 a.m.

The mission of Three Valleys Municipal Water District is to supplement and enhance local water supplies to meet our region's needs in a reliable and cost-effective manner.

Item 1 – Call to Order

Kuhn

Item 2 – Pledge of Allegiance

Kuhn

Item 3 – Roll Call

Executive
Assistant

Item 4 – Additions to Agenda [Government Code Section 54954.2(b)(2)]

Kuhn

Additions to the agenda may be considered when two-thirds of the board members present determine a need for immediate action, and the need to act came to the attention of TVMWD after the agenda was posted; this exception requires a degree of urgency. If fewer than two-thirds of the board members are present, all must affirm the action to add an item to the agenda. *The Board shall call for public comment prior to voting to add any item to the agenda after posting.*

Item 5 – Reorder Agenda

Kuhn

Item 6 – Public Comment (Government Code Section 54954.3)

Kuhn

Opportunity for members of the public to directly address the Board on items of public interest within its jurisdiction. The public may also address the Board on items being considered on this agenda. TVMWD requests that all public speakers complete a speaker's card and provide it to the Executive Assistant.

We request that remarks be limited to five minutes or less. Pursuant to Government Code Section 54954.3, if speaker is utilizing a translator, the total allotted time will be doubled.

Item 7 – Consent Calendar

Kuhn

7.A – Receive, Approve and File Minutes, November 2019 – [enc]

- November 6, 2019 – Regular Board Meeting
- November 20, 2019 – Regular Board Meeting

7.B – Receive, Approve and File Financial Reports and Investment Update, November 2019 - [enc]

- Change in Cash and Cash Equivalents Report
- Consolidated Listing of Investment Portfolio and Investment Report
- YTD District Budget Monthly Status Report
- Warrant List

7.C – Imported Water Sales, November 2019 – [enc]

The Board will review the imported water sales report for November 2019.

7.D – Miramar Operations Report, November 2019 – [enc]

The Board will review the Miramar Operations report for November 2019.

7.E – Salary Schedule Effective December 18, 2019 – [enc]

The Board will consider approval of the Salary Schedule effective December 18, 2019.

7.F – Approval of Resolution No. 19-12-866 Adopting the Conflict of Interest Code – [enc]

The Board will consider approval of Resolution No. 19-12-866 adopting the Conflict of Interest Code that was approved by the Los Angeles County Board of Supervisors effective November 13, 2019.

Items 7.A – 7.F – Board Action Required – Motion No. 19-12-5251

Staff recommendation: Approve as presented

Item 8 – General Manager’s Report

Litchfield

The Executive Leadership Team will provide brief updates on existing matters under their purview and will be available to respond to any questions thereof.

8.A – Approve Director Expense Reports, November 2019 – [enc]

Kuhn

The Board will consider approval of the November 2019 Director expense reports that include disclosure of per diem requests for meeting attendance and itemization of any expenses incurred by TVMWD.

Item 8.A – Board Action Required – Motion No. 19-12-5252

Staff recommendation: Approve as presented

8.B – CY 2020 Board Reorganization and Board Appointments – [enc]

Kuhn

The Board will consider its CY 2020 annual reorganization and elect the Board President and Officers to include, Vice President, Secretary and Treasurer. Following the election, the Board will consider the CY 2020 Board appointments to attend various member agency and other industry related meetings on behalf of Three Valleys MWD.

Item 8.B – Board Action Required – Motion No. 19-12-5253

Staff Recommendation: None

8.C – TVMWD Manual - Personnel and Benefits Manuals – [enc]

Linthicum

The Board will consider approval to receive and file updates to the District manuals (Personnel and Benefits) that were last updated during CY 2018.

Item 8.C – Board Action Required – Motion No. 19-12-5254

Staff Recommendation: Approve as presented

8.D – American Water Infrastructure Act Update – [enc]

Howie

The Board will consider approval of the American Water Infrastructure update.

Item 8.D – Board Action Required – Motion No. 19-12-5255

Staff Recommendation: Approve as presented

Item 9 – Directors’ / General Manager’s Oral Reports

Litchfield

Directors and the Managers may report on activities for meetings to which they are assigned to serve as the representative or alternate of TVMWD, and on other areas of interest.

Item 10 – Closed Session

10.A – Conference with Real Property Negotiators (Government Code Section 54956.8)

- Property: 1500 N. College Avenue, Claremont, California [District is considering purchase of a small portion (10,000 sq. ft.) of this parcel]
- District Negotiator: Matthew Litchfield, General Manager
- Negotiating Parties: Rancho Santa Ana Botanic Garden
- Under Negotiation: Price and terms of payment

10.B – Conference with Real Property Negotiators (Government Code Section 54956.8)

- Property: 901 Corporate Center Drive, Pomona, California
- District Negotiator: Matthew Litchfield, General Manager
- Negotiating Parties: Foremost Corporate, LLC
- Under Negotiation: Price and Terms of Payment for Revised Easement

10.C – Public Employee Performance Evaluation (Government Code Section 54957)

Title: General Manager

10.D – Threat to Public Services or Facilities (Government Code Section 54957)

- Consultation with Matthew H. Litchfield, General Manager and Robert Peng, Information Technology Manager

10.E – Conference with Legal Counsel – Existing Litigation [Government Code Section 54956.9(d)(1)]

Name of Case: San Diego County Water Authority v. Metropolitan Water District of Southern California, et al., San Francisco County Superior Court Case No. CPF-10-510830 (Consolidated with Case No. CPF-12-512466)

10.F – Conference with Legal Counsel – Anticipated Litigation

- Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2)
- One potential case

Item 11 – Future Agenda Items

Kuhn

Item 12 – Adjournment and Next Meeting

Kuhn

The Board will adjourn to a Regular Board Meeting on Wednesday, January 15, 2020 at 8:00 a.m.

Note: During the October 16, 2019 meeting the Board acted to cancel the January 1, 2020 regular meeting.

American Disabilities Act Compliance Statement
Government Code Section 54954.2(a)



Any request for disability-related modifications or accommodations (including auxiliary aids or services) sought to participate in the above public meeting should be directed to the TVMWD's Executive Assistant at (909) 621-5568 at least 24 hours prior to meeting.

Agenda items received after posting
Government Code Section 54957.5

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the TVMWD office located at, 1021 East Miramar Avenue, Claremont, CA, 91711. The materials will also be posted on the TVMWD website at www.threevalleys.com.

Three Valleys MWD Board Meeting packets and agendas are available for review on its website at www.threevalleys.com.